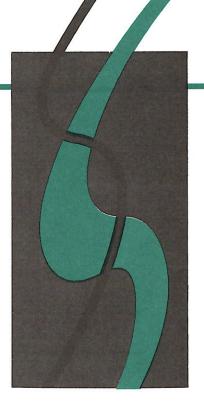
NAME _____



LESSON 15

ABBREVIATIONS

Write the following words in SuperWrite in the spaces provided.

suggest, suggestion (A)		suggests, suggestions (A +)	
suggested (A+)		manager (A)	
managers (A +)		management (A)	
report (A)		reports (A+)	
any (A)		executives (A+)	
insurance (A)	the state of the s	hours (A+)	
presently (A +)		times (A+)	

WORD BEGINNING OVER-

Write the following wor	rds in SuperWrite in the	spaces provided.	
over		overcome	
overwork (A +)	Marie	oversee	
overpriced		overhead	
overlap		overload	
overnight		overstocked	

WORD BEGINNING TRANS-

Write the following words in SuperWrite in the spaces provided.

transpose	transport	
transportation	 transform	
transparent	transplant	



APPLICATION

Write the underlined words in longhand in the spaces provided.

1. t mgr askd t bgl cmle l wk Olm.

2. he Olkd sm dlals.

3. pl <u>Iml</u> t cmpd <u>rpl</u> l me.

4. I <u>sg</u> u mal t mgr u <u>sgs</u>.

5. pl lk t bgl <u>O</u>

crfl n <u>rpl</u> ny prblms

l t <u>mgl</u> ofc.

(continued)

6. le me h u sgs.	
7. Se worls I <u>Ifr</u> l t <u>Iprlas</u> depl	
8. lupl <u>Iml</u> ts infolr <u>mgl</u>	
9. Se askd f a <u>Flas</u> ot <u>rpl</u> .	
10. gv t bgl l t <u>mgr</u> .	